

# EPPING HEIGHTS PUBLIC SCHOOL P&C MEETING

## MINUTES OF MEETING

HELD Monday 7<sup>th</sup> November 2005

Present: Susan Harding, Ben Russell, Sue Cale, Bill Harris, Heather Butler, Julie Hanley, J. Laycox, Gaye Jarvis, David Trevena, Tina Apollonov, Vicki Rollo, Kathy Dixon, Peter Waddell, Leanne Dries

Apologies: Joanna Fazzolari, Karen Drummond, Anne Pascoe

Minutes of the previous meeting were read and received

Accepted: Gaye Jarvis Seconded: Julie Hanley

### 1. Business arising from the previous minutes:

1.1 **Shed:** Due to the delaying in this project, pricing has been sought on prefabricated buildings. Alternative sites have also been suggested with a possible site being where the sandpit currently is located, this being easily accessed by volunteers. Kathy Dixon and Sue Cale are to seek some possible suppliers and estimates for site works. Heather Butler to investigate any Council approvals that might be needed. Peter Waddell to investigate container and any site preparation for it.

1.2 **School Banking:** Anne has advised that due to delays by the CBA School banking will commence with the beginning of the school year.

1.3 **Project List:** the meeting reviewed the items on the current list and amended the list where items have been completed or deemed no longer relevant. The need to upgrade the power supply to the hall was noted and the impact that the current power has on the ability of the P & C to fund raise (ie not enough power to run the toasters for Father Day breakfast).

The P & C noted the need for board games to be made available to the students during recess and lunchtimes on wet weather days.

*Motion: That the P & C set aside the amount of \$1500.00 for the purpose of purchasing games , to be spread between classes, for use by students during recess and lunch times on wet weather days.*

*Motion proposed by : Kathy Dixon*

*Seconded: Sue Cale*

### 2. Treasurer's Report

See attached

Please note that the September accounts are currently being audited and prepared for the Annual General Meeting

Treasurer' s Report was accepted by: Vicki Rollo Seconded: Leanne Dries

### **3. Committee Reports**

3.1 **Band** – no report

3.2 **Book Club** - no report

3.3 **Canteen** – The committee advised that they are currently in the process of replacing one of the pie ovens, have purchased some dirt and seedlings for the vegetable garden. A Nutritionist has visited and many students have written menus for the Canteen. P & C was advised that the Canteen will no longer supply or stock noodles due to the safety issues and mess that they create. The Committee met last week and advised the P & C that they are unwilling to continue in their current roles next year. The Canteen Committee ask that the P & C consider the following motion.

*Motion: That the P & C hire a paid Canteen Supervisor at the award rate plus on costs for the 2006 school year*

*Motion proposed by: Vicki Rollo Seconded: Tina Apollonov*

3.4 **Clothing** – There have been lots of purchases from next years kindergarten parents. There was also discussion on the idea of shoes being available through the school clothing shop, however the meeting decided that this was simply too much work and that we lacked the necessary storage facilities.

3.5 **Community Relations** – This committee has been working hard with the Kindergarten 2006 preparations.

3.6 **Fundraising** – The meeting expressed it's thanks to Kathy Dixon and her team for the enormous amount of work that they put into the very successful school fete. Kathy reported that although accounts are yet to be finalised the fete should have made approximately \$20,000. Congratulations also to the winners of the class parties 3P and 1Y and to the top raffle ticket sellers.

3.7 **Grounds** – no report

3.8 **Multi-Cultural** – no report

3.9 **Safety House** – No report

### **4. Correspondence**

In coming correspondence was circulated.

Bill advised that there has been no response to the submission for the Investing in our schools grants.

### **5. Principal's Report –**

- Congratulations on a fabulous fete – the best ever. It was a great community event. Special thanks to Kathy Dixon and the Fund-raising Committee.
- Break in to Tech Centre Sat early a.m. – luckily not much damage or property stolen.
- **Music Festival** – very successful. Our students were outstanding.
- **Kindergarten Orientation** this week – we will have a better idea of K numbers for next year after this day. Numbers are still critical – we may or may not increase by one class next year.
- **BST** have arrived in school – excellent results in both Year 3 & 5 – analysis included in ASR. Due to Tech Centre break-in I cannot show results tonight.
- **Extra power** to be installed in student toilets for hand-dryers. Thanks to Mark Uren who is doing electrical work and installation. He is also quoting on **additional lighting** to make car park and path down to office safer at night. We are awaiting quotes for **painting** of toilet block and installation of **new toilet doors and locks**. Submission for water saving strategies including spring-loaded taps and bubblers, water tank for flushing toilets and 2 new dual flush toilets lodged first week of holidays – part of **Community Water Grants**. First round **Federal grant** monies have come through – we'll cross fingers re our submission for **oval restoration project**
- Continuing excellent response to **parent sessions** – repeat maths workshop well-attended, Tech Committee Meeting – one parent, well-attended Tech Demo Meeting and GATS Meeting.
- **Assistant Principal** - no EOIs received, so will be advertised externally this week. The appointment will commence from the start of 2006.
- Dance for K-2 – children are loving the lessons. Looking forward to their Christmas concert on Monday 12 December. Time of concert to be confirmed.
- Moving towards **annual financial roll-over** – the school is in excellent financial shape. We should be able to resource many of the projects planned for next year.
- New shed – visit from Property Officer, Mark Weekes, who feels we could build a structure on top of the existing sand-pit for P&C storage.

## 6. General Business

### 6.1 Interwrite Schoolboard and Interwrite School Pads

A major proposal for P&C to consider was presented by Mrs Jarvis regarding the purchase of interactive whiteboard/s and school pads for classrooms. Mrs Jarvis presented several plans for expenditure involving these school boards. The P & C requested that if possible the company supplying the Interwrite systems be ask to provide a demonstration to the P & C.

*Motion: That the P & C consider the expenditure of upto \$18,500.00 for the purchase of Interwrite Schoolboards and Interwrite School pads for the technology Centre and a number of classrooms.*

*Proposed by: Gaye Jarvis*

*Seconded: Vicki Rollo*

- **Proposal for support of Choirs – Michelle Upston**

This proposal was presented to the meeting and after discussion the following motion was proposed.

***Motion: That the P & C contribute \$1,000 to support the Choirs and band for 2006, primarily for the purpose of reducing transport costs.***

***Motion proposed by: Kathy Dixon                      Seconded: Vicki Rollo***

Meeting Closed: 10.15pm

Next meeting: Monday 21<sup>st</sup> November Annual General Meeting  
8pm in the School Hall

Signed

Bill Harris, President..... Heather Butler, Secretary.....